

**MINUTES OF THE ANNUAL MEETING OF TAPLOW PARISH COUNCIL HELD ON TUESDAY 9TH MAY
2023 AT 6.30 P.M. AT TAPLOW VILLAGE HALL.**

Present

Chairman Cllr. Jamie Barnard Cllr. Gerry O’Riordan Cllr. Karen Walsh Cllr. Louise Symons
Cllr. Roger Worthington

Clerk - Ms. Ruth Senior

Open forum

None

PC/53/23 To elect a Chairman and Declaration of Office of Chairman

Cllr. Worthington proposed and Cllr. O’Riordan seconded Cllr. Jamie Barnard as Chairman, who accepted the nomination. **Agreed** – all in favour. Declaration of office completed.

PC/54/23 Apologies for absence

Apologies received from Vice Chairman Cllr. Prof Alan Sinclair, Cllr. Claire Price, Cllr. Rachel Horton-Kitchlew, Cllr. Spencer Norton, Cllr. Val Pridmore, Cllr. Zoe Hatch and County Cllr. Paul Kelly.

PC/55/23 To elect a Vice Chairman

Cllr. Barnard proposed and Cllr. Worthington seconded Cllr. Prof Alan Sinclair as Vice Chairman, who had emailed previously to the meeting to confirm his acceptance if nominated. **Agreed** – all in favour.

PC/56/23 Declaration of Acceptance of Office signed by each elected Councillor

This was duly completed.

PC/57/23 To elect members to the Finance Committee

It was agreed all Councillors are members of the Finance Committee, chaired by Cllr. Price.

PC/58/23 To appoint Councillors as representatives to the following:

SBALC – Cllr. Worthington and Cllr. Symons

OPG – Cllr. Barnard and Cllr. Symons

Hall Management – Cllr. Norton, Cllr. Pridmore, Cllr. Walsh and Cllr. Worthington

PC/59/23 Declarations of interest

There were none

PC/60/23 To review constitutional documents and policies

The following documents and policies were reviewed with no changes:

Standing Orders, Code of Conduct, Risk Assessment, Climate, Nature & Environment, Grants, OPG, Expenses, Promo materials, Recording & Photography, Data Protection, Retention & Disposal, Privacy, Health and Safety, Training & Development

The following documents and policies were reviewed with minor changes made:

Financial regulations – the addition of point 4.1 £500 spend, agreed in November 2022 PC/117/22.

Asset Register – amended to add new office equipment.

Community Engagement – removed section on Councillor Surgeries.

Equality & Diversity – minor change to clarify grievance procedure.

PC/61/23 To confirm the minutes of the Meetings held 11th April 2023

These were **approved** with no amendments required and signed by the Chairman.

PC/62/23 To agree the meeting dates for 2023 and 2024

It was proposed by Cllr. Walsh, seconded Cllr. Barnard to move the Parish Council meetings to every other month. Jan, March, May, July, Sept, Nov. This was unanimously **agreed**.

Should there be an emergency situation where a decision must be made urgently, we will proceed with our current procedure of a majority agreement over email and ratify at the next meeting, however, wherever possible decisions will only be made at meetings and Extraordinary Meetings can be called where needed.

It was agreed that when an email is sent from the Clerk to ask for opinions/agreement, ALL Councillors must respond by the date requested in the subject matter.

PC/63/23 To receive the Clerk Report

The Clerk circulated the update on previous minute actions and progress prior to the meeting.

PC/64/23 To discuss parking problems – particularly around Taplow Station

The Parish Council received a response from Iain Killingbeck, TFL following our request for help in addressing the parking problems at Taplow Station which have escalated since the full opening of the Elizabeth Line. In his response he suggested asking Buckinghamshire County Council to consider painting double yellow lines on Approach Rd and suggested there was no problem with car parking in the car parks as there are ample spaces.

It was agreed that at this point the options of double yellow lines, residents parking and restricted times would not be the answer as this would only push the parking issue to further roads until the problem with the car park is resolved and possibly extended as it is regularly full.

It was agreed that the Clerk will respond to TFL with these points after monitoring the amount of street parking and spaces in the car park.

It was agreed that photos of the road parking problems should continue to be taken.

It was agreed to continue discussions with County Cllr. George Sandy on the matter.

PC/65/23 To consider options for CCTV outside the village hall

Cllr. Walsh researched the best options for CCTV and after receiving two quotes, it was unanimously **agreed** to engage with Roman Security Systems to fit one fixed turret camera and one dual lens PTZ camera at a cost of £2110. It was agreed that there will be plenty of signage as this is primarily being fitted as a deterrent for anti-social behaviour.

PC/66/23 To consider reviewing hall hire charges

Comparisons were made of other local village halls and **it was agreed** that the hall hire charges which have not changed since before the pandemic should be increased.

For casual hire, the charges will raise by £5 per hour with immediate effect and **it was agreed** that the Clerk will contact all regular hirers to inform them of an increase in the region of 18-20% to take effect from September. These will be decided at the July meeting.

PC/67/23 To consider spending fund monies

There are a number of options which will be discussed further for spending some of the fund money to benefit the Taplow community. One idea is to commission someone to produce a pathways booklet and to invest in re-instating and creating paths, in particular between Taplow Station/Village and Cliveden.

It was agreed that this will be discussed in the July meeting and the Clerk will liaise with Cliveden on their plans.

It was agreed that the Clerk will speak to the Community Board and Ramblers Association for contacts regarding a booklet, the Local Area Technician regarding planned work.

PC/68/23 To discuss the common land outside of the Feathers Pub

It was agreed that the Clerk will discuss this further with County Councillor George Sandy and explore the Protection of Common Land order.

PC/69/23 To update on Environmental issues

No update

PC/70/23 Planning

70.1

Cllr. Worthington updated the council on current planning applications and decisions.

70.2

The following decisions have been made/pending:

PL/23/0705/KA	5 Ellington Gdns tree work	APPROVED
PL/23/0531/TP	River Court Ellington Rd tree work	APPROVED
PL/23/0225/EU	Cliveden Stud House condition removal	REFUSED

The following have decisions pending:

PL/20/0970/FA	Wee Cottage extension	
PL/21/3263/FA	Hunstwood Lane demolish and rebuild	APPEALED
PL/22/2924/FA	3 Mallards Reach extension	
PL/22/2826/EU	Cliveden Stud condition release	APPEALED

PL/22/3278/FA	Old Boathouse site moorings modifications	
PL/22/3788/FA	Green Springs Aquaponics farm	

PL/22/4301/HB	Elibank House basement / extension	
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PL/22/4080/FA	Driftwood Cottage Mill Lane changes	
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PL/23/0423/CONDA	Old Boathouse condition	
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PL/23/0423/CONDA	Riverside condition	
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PL/22/4027/FA	Cliveden Stud conversion to residential	
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APP/N0410/W/22/3305771 Appeal against refusal of conversion of Downlands Barn from equine to residential.

PL/23/0641/CONDA	New Boathouse Mill Lane condition	
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PL/23/0630/FA	Burwood House rebuild	
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PL/23/0644/FA	Bishop Centre changes	
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PL/22/1931/FA	Cranford House Coach House	APPEALED
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PL/23/1109/KA	East Bank River Road tree work	
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PL/23/0917/FA	Lamont House River Road extension	
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PL/23/0837/FA	Wedgewood Ellington Rd replace extension	
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PL/23/0644/FA	7 Bishop Centre rear changes	
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New applications – no concerns anticipated

PL/23/1251/TP	Taplow Quays tree work	
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PL/23/1357/TP	Cedar Chase tree work	
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PL/23/1472/KA	Cedar Chase tree work	
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PL/23/1290/AV	7 Bishop Centre signage	
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PL/23/1146/FA	Allington Cottage windows	
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PL/23/0996/SA	Barge farm road surfacing	
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PL/23/1238/FA	Wickenden extension	
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For review:

PL/23/1306/ZA	Amerden Caravan Park	
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PL/23/1309/FA	Joes Folly kennels to houses	
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It was agreed that the objections to the 2 planning applications for review will be submitted and that Taplow Parish Council will support Dorney Parish Council by writing to MP Joy Morrissey regarding the Orchard Herbs site.

70.3 Footbridge update

The footbridge replacement is planned for Autumn.

PC/71/23 Finance

71.1 The cashbook circulated to Councillors before the meeting **was approved**.

71.2 To receive and approve the 2022/23 accounts and return. **It was agreed** to approve the accounts and annual return for 22/23 previously circulated by the Clerk.

PC/72/23 Agenda items for the next meeting on 25th July 2023

There were none

The meeting ended at 7.48pm

Signed (Chair)_____. Date_____